

# ASCA-Certified School Counselor (ACSC) Portfolio Rubric

AMERICAN  
SC

T P SECTION 1 ( 7)

## SECTION 2: LESSON PLAN (10 points)

The lesson plan provides details about what will be delivered, to whom it will be delivered, how it will be delivered and how student attainment of the objectives will be measured.

**R** : Enter one completed classroom instruction or small-group lesson plan into the fillable form within the application  
Upload Mindsets & Behaviors pre-/post-assessment

<b>D</b> – Earn 1 point if descriptors met (10 ) (not required for Pathway 2; points automatically awarded)	<b>P</b>
<b>L e s s o n P l a n</b> Completed in full One ASCA Student Standard identified for each lesson plan The ASCA Student Standard identified on each lesson plan is operationalized through one or more measurable learning objective(s). Procedure components of lesson plans state and promote attainment of identified learning objectives Mindsets & Behaviors pre-/post-assessment is included. Follow-up plans described	
<b>D a t a C o l l e c t i o n P l a n</b> Participation data plan identifies expected number of students who will participate and planned length of lessons. Mindsets & Behaviors data collection plan utilizes pre-/post-assessment. Mindsets & Behaviors data assessment instrument(s) is designed to measure attainment of identified Mindsets & Behaviors standards. Outcome data collection plan is connected to academic, attendance or disciplinary data.	
T P SECTION 2 ( 10)	

**SECTION 3: E SL SEPO (15 points)**

Results reports are designed to ensure school counseling programs are assessed for effectiveness and to inform decisions related to program improvement. These reports are an essential component of a data-informed school counseling program.

- R :**
- Enter one completed classroom instruction and small-group results report (from submitted classroom instruction or small-group lesson in Section 2) OR one closing-the-gap action plan/results report into the fillable form within the application
  - Upload Mindsets & Behaviors data results graph
  - Upload outcome data results graph

D – Earn 1 point if descriptors met (15 )		P
<p><b>If submitting a classroom instruction or small-group results report:</b></p> <ul style="list-style-type: none"> <li>Completed in full</li> <li>Participation data: Number of participants is identified.</li> <li>Participation data: Length of lessons/sessions is identified.</li> <li>Participation data: Number of lessons/sessions is identified.</li> <li>Mindsets &amp; Behaviors data: Pre-assessment data provided.</li> <li>Mindsets &amp; Behaviors data: Post-assessment data provided.</li> <li>Outcome data: Baseline data is included.</li> <li>Outcome data: Final data is included.</li> <li>Outcome data: Percent change is included.</li> </ul>	<p><b>If submitting a closing-the-gap action plan/ results report:</b></p> <ul style="list-style-type: none"> <li>Completed in full</li> <li>Goal statement(s) includes only: end date, target group with multiple descriptors that establish the criteria for inclusion in the goal, description of specific outcome to be changed (achievement, attendance, discipline), measure of change, baseline and target data</li> <li>Direct and Indirect student services identified and support the goal (minimum of two)</li> <li>Participation data: Number of participants is identified.</li> <li>Mindsets &amp; Behaviors data: Pre-assessment data provided.</li> <li>Mindsets &amp; Behaviors data: Post-assessment data provided.</li> <li>Outcome data: Baseline data is included.</li> <li>Outcome data: Final data is included.</li> <li>Outcome data: Percent change is included.</li> </ul>	
<p><b>M t &amp; B a r D a t a A - A - G a p Bar Graph ( )</b></p> <ul style="list-style-type: none"> <li>Bar graph(s) provided</li> <li>Bar graph(s) includes title, labeled axes and data points</li> <li>Bar graph depicts pre/post average student responses for Lixl, go ncae dited Ates for 7Actuo9r0ponseSpaiBct-A-Glanceuanine), me</li> <li>baseline and target data</li> </ul>		
<p>Direct and Indirect student services identified and support the goal (minimum of two)</p>		